क्रमांक / ६५९/अभि.वि / न.पा.नि / 2022

रायगढ़, दिनांक 0.7.10.61.20 22

/ / निविदा आमंत्रण सूचना / /

कार्यालय नगर पालिक निगम रायगढ़ द्वारा निम्नलिखित कार्यों के लिये अभिलेख विभाग हेतु भोजन/ नास्ता/ चाय/ पानी बॉटल प्रदाय कार्य वार्षिक 2022–23 हेतु निविदा सूचना आमंत्रण पंजीकृत फर्म / विक्रेताओं / प्रदायकर्ताओं से निविदा प्रपत्र "स" में नगर पालिक निगम रायगढ़ की वेबसाईट www.nagarnigamraigarh.com से निविदा प्रपत्र डाउनलोड कर पूर्ण रुप से भरकर निविदा प्रपत्र के साथ निर्धारित प्रपत्र शुल्क डी.डी के माध्यम 28 06 2029 अपरान्ह 04:00 बजे तक स्पीड पोस्ट / रजिस्टर्ड डाक के माध्यम से निविदाएं त्रि–लिफाफा पद्धति से आमंत्रित की जाती है प्राप्त निविदाएं दिनांक 28 06 20 20 अपरान्ह को सायं 04:30 बजे उपस्थित निविदाकरों अथवा उनके अधिकृत प्रतिनिधि के समक्ष खोली जावेगी।

क्र.	कार्य का नाम	अनुमानित लागत राशि (लाख में)	धरोहर राशि (रूपये में)	निविदा प्रपत्र का मूल्य (रूपये में)
	मनण कार्ग	14.90/-	44700/- ক্.	750/- र्फा.
1.	मुद्रण कार्य स्टेशनरी सामग्री	10.00/-	30000/- স্ক.	750/- र्क्त.
2. 3.	भोजन / नाश्ता / चाय / पानी	05.00/-	15000/- ক্ত.	750/- र्फ.
	बॉटल प्रदाय		24000/ ₹5	750/- ক্ত.
4.	फलेक्स, बैनर प्रिंटींग	07.00/-	21000/- ব্র	100/ (1.

नोट:- उपरोक्त कार्यों की निविदा की सामान्य शर्ते, धरोहर राशि, विरूतृत निविदा विज्ञापित, निविदा दस्तावेज व अन्य जानकारी कार्यालयीन अवधि में कार्यालय से प्राप्त की जा सकती है।

> आयुक्त नगर पालिक निगम ्राष्ट्रगंद (छ.ग)

रायगढ़, दिनांक. 0.7/06/2022,

पृ. क्रमांक / **४४**९ / अभि.वि / न.पा.नि / 2022

प्रतिलिपि :-

1. महापौर महोदया / सभापति महोदय / नेता प्रतिपक्ष, नगर पालिक निगम रायगढ़ छ.ग को सूचनार्थ । सिम्निन किरिश्चिम द्राज्य स्टिपेप

2. संपादक की ओर विज्ञापन प्रकाशन 8 🗡 🗓 में या इससे न्यूनतम स्पेसं में एक दिवस प्रकाशन कर तीन प्रति में देयक प्रस्तुत् करें।

3. सहायक प्रभारी जनसंपर्क अधिकारी, नगर पालिक निगम रायगढ़ छ.ग को सूचनार्थ।

4. कार्यलय के नोटिस् बोर्ड में चस्पा हेतु।

5- फ्रांगाम इति सेट्र, न. प्र. वि. रामपुर को विभाष्मि वेवसाइहें में रुभुक्षिड किसे जाते हेनु स्चार्गर्थ /

आयुक्त नगर पालिक निगम अरामगढ़ (छ.ग)

phone NO:-07762-222911, Fax No.:- 07762222923 Email:- nraigarh@ymail.com , Website:- www.nagar nigamraigarh.com

——::वर्ष 2022—23 हेतु निविदा फलेक्स/बैनर प्रिंटींग कार्य की सूची ::——

क्र.	कार्य का नाम	विवरण	दर प्रति
	फलेक्स (इको फ्रेन्डली)	प्रति स्क्वायर फिट	
1.	फलेक्स (सामान्य)	प्रति स्क्वायर फिट	
2.		प्रति स्क्वायर फिट	
3.	फलेक्स (कपड़ा)		
4.	फलेक्स विथ फ्रेंम (इको फ्रेन्डली)	प्रति स्क्वायर फिट	
	फलेक्स विथ फ्रेम (सामान्य)	प्रति स्क्वायर फिट	
5.		प्रति स्क्वायर फिट	
6.	फलेक्स विथ फ्रेम (कपड़ा)		
7.	विनायल प्रिंटींग	प्रति स्क्वायर फिट	

आयुक्त नगर पालिक निगम अगुयुगढ़ (छ.ग)

-:: फलेक्स / बैनर प्रिंटींग कार्य वर्ष 2022-23 निविदा की शर्तें::--

 निविदाकार को निर्माता / अधिकृत विक्रेता के पास जी.एस.टी. में पंजीयन का प्रमाण पत्र एवं पैन नम्बर प्रस्तुत करना अनिवार्य होगा।

2. निविदा की दरों में समस्त करों का समावेश (जी.एस.टी) होना चाहिए। पृथक से किसी कर

का भुगतान नहीं किया जावेगा।

3. कार्यावधी के दौरान मुल्य वृद्धि (Price Escalation) की गणना किसी भी में नहीं की जावेगी।

4. निविदादाता को कम से कम 3 वर्ष का शासकीय कार्यानुभव होना चाहिये। अनुभव प्रमाण पत्र

संलग्न करें।

5. गुमास्ता जीवित प्रमाण पत्र संलग्न किया जाना अनिवार्य है।

6. सामाग्री समय–समय पर आवश्यकतानुसार क्रय की जावेगी। कार्यालय में प्रिंटींग सामग्री पहुंचाकर देना अनिवार्य होगा।

7. निविदा आमंत्रण के साथ संलग्न सूची में दर्शायी गई समस्त सामाग्रीयों की दरों का प्रति

इकाई अनुसार उल्लेख करना आवश्यक होगा।

8. कार्यालय में उल्लेखित सामग्री चिन्हांकित स्थान पर लगाया जाकर उसकी सत्यापित प्रति प्रस्तुत किया जाना अनिवार्य होगा।

9. निर्धारित समयाविध पश्चात् निविदा स्वीकार नहीं की जावेगी, तत्काल आवश्यकता होने पर

मौखिक आदेश पर सामग्री मंगवाया जावेगा।

10. अमानत राशि हेतु टी.डी.आर/एफ.डी.आर की मान्य होगी तथा इस हेतु किसी भी प्रकार का समायोजन नहीं किया जावेगा।

11. सशर्त निविदा स्वीकार नहीं की जावेगी। स्थानीय प्रदायकर्ता / एजेंसी होना चाहिये।

12. प्रदाय सामाग्री उचित गुणवत्ता एवं मापदण्ड के अनुरूप पर ही भुगतान किये जाने की कार्यवाही की जावेगी, गुणवत्ताहीन सामाग्री प्रदाय किये जाने पर अमानत राशि राजसात करते हुये फर्म को प्रतिबंधित किया जावेगा।

13. निविदा में उल्लेखित दरों की वैधता दिनांक 31.03.2023 तक होगी। आवश्यकता होने पर

दोनों पक्षों की सहमति से तिथि बढ़ाई जा सकती है।

14. निविदा स्वीकृत पश्चात् पत्र प्राप्ति के 07 दिवस के भीतर अनुबंध करना अनिवार्य होगा।

15. आवेदन के साथ जी.एस.टी. का पंजियन प्रमाण पत्र, पेन नम्बर, वर्ष 2019—20, 2020—21, एवं 2021—22 का आयकर का सरल प्रमाण पत्र जमा करना अनिवार्य होगा।

16. किसी भी निविदा को स्वीकृत/अस्वीकृत/निरस्त करने का अधिकार अधोहस्ताक्षरकर्ता को होगा तथा इस हेतु कोई कारण नहीं बताया जायेगा।

> आयुक्त नगर पालिक निगम (छ.ग)

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——::वर्ष 2022—23 हेतु निविदा अनुसार मुद्रण कार्य की सूची ::---

क्र.	सामाग्री का नाम	साईज प्रति पृष्ठ/रजिस्टर/बुकलेट	मात्रा / पृष्ठ प्रतिनग / बुक	प्रस्तुत दर प्रति नग/प्रति सेट
1.	कैश रजिस्टर बड़ा साईज 400 पेज	फुल डी.एफ.सी. साईज	300 पृष्ठ	
2.	कैश रजिस्टर बड़ा साईज 400 पेज	फुल डी.एफ.सी. साईज	400 पृष्ठ	
3.	आवश्यकतानुसार प्रिंटेट रजिस्टर बाईडिंग सहित	फुल डी.एफ.सी. साईज	१०० पृष्ठ	
4.	आवश्यकतानुसार प्रिंटेट रजिस्टर बाईडिंग सहित	फुल डी.एफ.सी. साईज	200 पृष्ठ	
5.	आवश्यकतानुसार प्रिंटेट रजिस्टर बाईडिंग सहित	फुल डी.एफ.सी. साईज	300 पृष्ठ	
6.	आवश्यकतानुसार प्रिंटेट रजिस्टर बाईडिंग सहित	फुल डी.एफ.सी. साईज	400 पृष्ठ	
7.	सम्पत्ति कर, समेकित कर, रसिद बुक (बुक क्र. व सरल क्र. सहित)	मिलटकलर 1/6 डेमी 100 ग्राम पेपर में रसीद बुक नम्बर एवं सरल क्रमांक सहित	200 पृष्ठ	
8.	प्रथम नोटशीट दोनो ओर प्रिंटेड	1/4 डी.एफ.सी.	प्रति पृष्ठ	
9.	द्वितीय नोटशीट दोनो ओर प्रिंटेड	1/4 डी.एफ.सी.	प्रति पृष्ठ	
10.	ठेकेदार देयक फार्म बिल फार्म	1/2 डी.एफ.सी.	प्रति पृष्ठ	
11.	चरित्रावली फार्म	1/4 डी.एफ.सी.	प्रति पृष्ठ	
12.	इकींमेट फार्म प्रति बुक	1/4 डी.एफ.सी. (3 प्रति में) पुस्तक क्र. व सरल क्र. सहित	300 पृष्ठ प्रति बुक	
13.	नोटिस फार्म	1/4 डेमी	प्रति पृष्ठ	
14.	टी.ए. बिल फार्म	1/2 डी.एफ.सी.	प्रति पृष्ठ	
15.	पंचनामा फार्म	1/4 डी.एफ.सी.	प्रति पृष्ठ	
16.	भवन निर्माण फार्म	1/4 डी.एफ.सी.	प्रति पृष्ठ	
17.	निराश्रित पेंशन फार्म	1/4 डी.एफ.सी.	प्रति पृष्ठ	
18.	आकरिमक देयक फार्म	- 1/4 डी.एफ.सी.	प्रति पृष्ठ	
19.	नल कनेक्शन फार्म	1/4 डी.एफ.सी.	प्रति पृष्ठ	
20.	आवक—जावक रसीद बुक प्रति नग रंगीन में	1/16 डेमी साईज मल्टिकलर बुक क्र. सरल क्र. सहित	200 पृष्ठ प्रति बुक	
21.	कर संग्रहण रसीद बुक रंगीन	1/16 डेमी साईज मल्टिकलर बुक क्र. सरल क्र. सहित	200 पृष्ठ प्रति बुक	
22.	टेंडर फार्म पुस्तिका -	1/4 डी.एफ.सी.	42 पृष्ठ प्रति बुक	
23.	विविध रसीद बुक रंगीन में	1/16 डेमी साईज मल्टिकलर बुक क्र. सरल क्र. सहित	200 पृष्ठ प्रति बुक	
24.	मनी वेल्यू रसीद बुक रंगीन, बाजार, साईकल स्टेण्ड व अन्य शुल्क रसीद बुक (राशि आवश्यकतानुसार)	1/8 डेमी बुक क्र. सरल क्र. सहित	100 पृष्ठ प्रति बुक	



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	25. माप पुस्तिका (हार्ड बाईडिक सहित)	1/2 डी.एफ.सी. पृष्ट क्रमांव सहित	न 100 पृष्ठ प्रति बुव	क
	26. माप पुस्तिका (हार्ड बाईडिक सहित)	1/2 डी.एफ.सी. पृष्ठ क्रमांक सहित		
	27. लेटर पैड प्रति बुक	T A JUST		
	जलकर, सम्पत्ति कर, उपभोक्ता		100 पृष्ठ प्रति बुव	Б
	कार्ड पास बुक 29. स्टाक पंजी रजिस्टर	1/4 डमी (कवर सहित)	20 पृष्ठ प्रति बुक	5
	30. आमदनी पंजी (कर विभाग)	ए ४ साईज	100 पेज प्रति बुव	7
	जानवना पजा (कर विमाग)	ए ४ साईज	400 पेज प्रति बुक	5
3	1. कम्प्युटर रसीद बुक	ए 4 साईज डबल ग्राफ में मिन्टिकलर पुस्तक क्र. व सरल क्र. सहित	100 पृष्ट प्रति बुक	
3	2. हटरी दुकान रसीद	1/12 डेमी मिलटकलर पुस्तक क्र. व सरल क्र. सहित	200 पृष्ठ प्रति बुक	;
3:	3. खाद्य अपमिश्रण निवारण नियम	एफ.एस. साईंज दोनों ओर प्रिंटेड	प्रति नग	
34		1/5 डेमी साईज पुस्तक क्र. व सरल क्र. सहित	200 पृष्ठ प्रति बुक	
35	5. पे बिल फार्म लेजर पेपर	1/2 डी.एफ.सी. साईज	प्रति नग	
36	 परिवाल कल्याण बुकलेट 	1/4 डी.एफ.सी. साईज (कवर सहित)	24 पृष्ठ प्रति बुक	
37	3.110	1/4 डी.एफ.सी. साईंज (कवर सहित)	48 पृष्ठ प्रति बुक	
38	्र पुरसा नरान नगन	1/4 डी.एफ.सी. साईज	प्रति पृष्ठ	
39	10114 1 4711	1/4 डी.एफ.सी. साईज	प्रति पृष्ठ	
40.	नविन अंशदायी पेंशन योजना पंजी	1/4 डी.एफ.सी. साईंज (कवर सहित)	50 पृष्ठ प्रति बुक	
41.	लिफाफा प्रिंटींग	"9×4" कार्यालय का नाम मुद्रण सहित	प्रति नग	
42.	लिफाफा प्रिंटींग	"10×4½" कार्यालय का नाम मुद्रण सहित	प्रति नग	
43.	लिफाफा प्रिंटींग	"11×5" कार्यालय का नाम मुद्रण सहित	प्रति नग	
44.	लिफाफा प्रिंटींग	ए 4 साईज कोटेड कार्यालय का नाम मुद्रण सहित	प्रति नग	
45.	प्रारूप अनुसार फार्म छपाई	1/2 डी.एफ.सी. साईज	प्रति पृष्ठ	
46.	प्रारूप अनुसार फार्म छपाई	1/4 डी.एफ.सी. साईज	प्रति पृष्ठ	
47.	आमंत्रण कार्ड लिफाफा सहित	"8×5"	प्रति नग	
48.	मिल्टिकलर पाम्प्लेट / स्टिकरयुक्त	1/8 डेमी साईज	प्रति नग	
49.	मिल्टिकलर पाम्प्लेट / स्टिकरयुक्त	1/4 डेमी साईज	प्रति नग	
50.	मिल्टिकलर पाम्प्लेट / स्टिकरयुक्त	1/2 डेमी साईज	प्रति नग	
51.	ब्लेड एण्ड वाईट पाम्प्लेट / स्टिकरयुक्त	1/8 डेमी साईज	प्रति नग	
52.	ब्लेड एण्ड वाईट पाम्प्लेट / स्टिकरयुक्त ब्लेड एण्ड वाईट	1/4 डेमी साईज	प्रति नग	
53.	पाम्प्लेट / स्टिकरयुक्त	1/2 डेमी साईज	प्रति नग	
54.		1/2 डेमी साईज दोनो ओर प्रिंटेड	प्रति नग	
55.	स्पाईरल बाईडिंग (प्रति 100 पृष्ठ)	ए ४ साईज	प्रति सेट	
56.	स्पाईरल बाईडिंग (प्रति 100 पष्ट)	ए 3 साईज	प्रति सेट	
57.	स्पाईरल बाईंडिंग (प्रति 100 पृष्ठ)	एफ एस साईज	प्रति सेट	
			AIN NO	



58.		ए ४ साईज	प्रति सेट	
59.	हार्ड बाईडिंग (प्रति 100 पृष्ठ)	ए 3 साईज	प्रति सेट	
60.	हार्ड बाईडिंग (प्रति 100 पृष्ठ)	एफ एस साईज	प्रति सेट	
61.	रबर सील	प्रति लाईन दर		
62.	सेल्फ इंक सील	प्रति लाईन दर		
63.	प्री इंक सील	प्रति लाईन दर		
64.	जेबरा कार्ड प्रिन्ट (कलर)	"2.4×3.5"	प्रति कार्ड	
65.	पैड फाईल	साधारण	प्रति नग	
66.	कव्हर फाईल रंगीन में	कार्यालय का नाम व विभाग का नाम मुद्रण सहित	प्रति नग	
67.	बाबाधाम गार्डन रसीद बुक	कार्यालय का नाम व विभाग का नाम मुद्रण सहित	प्रति नग	
68.	डोर टू डोर युजर चार्जर रसीद बुक	कार्यालय का नाम व विभाग का नाम मुद्रण सहित	प्रति नग	

आयुक्त नगर पालिक निगम विक्रियगढ़ (छ.ग)

-:: मुद्रलेखन कार्य क्रय वर्ष 2022-23 निविदा की शर्तें::--

- 1. निविदाकार को निर्माता / अधिकृत विक्रेता के पास जी.एस.टी. में पंजीयन का प्रमाण पत्र एवं पैन नम्बर प्रस्तुत करना अनिवार्य होगा।
- 2. निविदा की दरों में समस्त करों का समावेश (जी.एस.टी) होना चाहिए। पृथक से किसी कर का भुगतान नहीं किया जावेगा।
- 3. गुमास्ता जीवित प्रमाण पत्र संलग्न किया जाना अनिवार्य है।
- 4. उद्योग आधार जीवित प्रमाण पत्र संलग्न किया जाना अनिवार्य है।
- 5. कार्यावधी के दौरान मुल्य वृद्धि (Price Escalation) की गणना किसी भी में नहीं की जावेगी।
- 6. सामाग्री समय—समय पर आव्ह्यकतानुसार क्रय की जावेगी। प्रदाय आदेश जारी तिथी के 07 दिसव के भीतर सामग्री प्रदाय किया जाना/निगम के अभिलेख शाखा में पहुंचाकर देना अनिवार्य होगा।
- 7. निविदादाता को कम से कम 3 वर्ष का शासकीय कार्यानुभव होना चाहिये। अनुभव प्रमाण पत्र संलग्न करें।
- 8. निविदा आमंत्रण के साथ संलग्न सूची में दर्शायी गई समस्त सामाग्रीयों की दरों का प्रति इकाई अनुसार उल्लेख करना आवश्यक होगा।
- 9. निर्धारित समयावधि पश्चात् निविदा स्वीकार नहीं की जावेगी।
- 10. अमानत राष्ट्रि हेतु टी.डी.आर / एफ.डी.आर की मान्य होगी तथा इस हेतु किसी भी प्रकार का समायोजन नहीं किया जावेगा। स्र्रीत निविदा स्वीकार नहीं की जावेगी।
- 11. प्रदाय सामाग्री उचित गुणवत्ता एवं मापदण्ड के अनुरूप पर ही भुगतान किये जाने की कार्यवाही की जावेगी, गुणवत्ताहीन सामाग्री प्रदाय किये जाने पर अमानत राष्ट्री राजसात करते हुये फर्म को प्रतिबंधित किया जावेगा।
- 12. निविदा में उल्लेखित दरों की वैधता दिनांक 31.03.2023 तक होगी। आवश्यकता होने पर दोनों पक्षों की सहमति से तिथि बढ़ाई जा सकती है।
- 13. निविदा स्वीकृत पश्चात् पत्र प्राप्ति के 07 दिवस के भीतर अनुबंध करना अनिवार्य होगा।
- 14. आवेदन के साथ जी.एस.टी. का पंजीयन प्रमाण पत्र, पेन नम्बर, वर्ष 2019—20, 2020—21, एवं 2021—22 का आयकर का सरल प्रमाण पत्र जमा करना अनिवार्य होगा।
- 15. किसी भी निविदा को स्वीकृत/अस्वीकृत/निरस्त करने का अधिकार अधोहस्ताक्षरकर्ता को होगा तथा इस हेतु कोई कारण नहीं बताया जायेगा।

आयुक्त नगर पालिक निगम (छ.ग)

क्र.	सामाग्री का नाम	आकार / संख्या	ब्रान्ड	मात्रा प्रति नग/पैकेट	
	रजिस्टर एक दस्ता	"8×13"	ओरियेंट पेपर	प्रति दर्जन	
1	वाली				
	रजिस्टर दो दस्ता	"8×13"	ओरियेंट पेपर	प्रति दर्जन	
2	वाली			0 (
	रजिस्टर तीन दस्ता	"8×13"	ओरियेंट पेपर	प्रति दर्जन	
3	वाली				
	रजिस्टर चार दस्ता	"8×13"	ओरियेंट पेपर	प्रति दर्जन	
4	वाली		विविध	प्रति नग	
5	फ्लैग		14144	प्रति नग	
6	फैबीस्टीक			प्रति दर्जन	
7	स्टाम्प पेड	मिडियम	सफेद सुपर	प्रति गुच्छी	
8	टेग कॉटन	8 इंच	राक्ष्य सुनर	प्रति नग	
9	लिंक ताला	बडा		प्रति नग	
10	पेड फाईल		कैमलिन	प्रति नग	
11	हाईलाईटर		9711011	प्रति नग	
12	डाट पेन	साधारण		प्रति नग	
13	आई बाल पेन	साधारण		प्रति किलो	
14	रबर बैड	बडा साईज		प्रति दर्जन	
15	टी पिन	50 ग्राम	कंगारू	प्रति पैकेट	
16	स्टेप्लर पिन	नं. 10 पिन	कंगारू	प्रति पैकेट	
17	स्टेप्लर पिन	नं. 24/6 पिन	कंगारू	प्रति नग	
18	स्टेप्लर	नं. 10 मशीन	कंगारू	प्रति नग	
19	स्टेप्लर	नं. 24 / 6 मशीन	971107	प्रति नग	
20	कैची	बड़ी		प्रति दर्जन	
21	लॉग बुक	\		प्रति दर्जन	
22	स्टाम्प पैड इंक	छोटा		प्रति दर्जन	
23	डूप्लीकेट डायरी			प्रति दर्जन	
24	कापी क्राउन	180 पेज		प्रति दर्जन	
25	कापी क्राउन	280 पेज		प्रति नग	
26	हाजरी रजिस्टर	200 पेज	कोरस	प्रति नग	
27	स्टाम्प पेड	बड़ा	कोरस	प्रति नग	
28	गोंद	150 एमएल	4/1(()	प्रति पैकेट	
29	कार्बन	एकतरफा		प्रति नग	
30	वाईटरन पैन			प्रति नग	
31	सेलो टेप	बडा		प्रति नग	
32	वाईट बोर्ड	(2 / 3) साईज		प्रति नग	
33	पोकर	0.0	सिटीजन	प्रति नग	
34	कैलकुलेटर सिटीजन	- 12 डिजीट	एच.पी.	प्रति नग	
35	पेन ड्राइव	16 जी.बी.	्रच.पा. एच.पी.	प्रति नग	
36	पेन ड्राइव	32 जी.बी.	एच.पा.	प्रति नग	
37	स्लीप पैड	विभिन्न साईज	जे.के.	प्रति नग	
38	ए–४ साईज पेपर	(लाल)	ज.क. जे.के.	प्रति नग	
39	एफ-एस साईज पेपर	(लाल)	ডা.ঞ.	प्रति नग	
40	डस्ट बिन	छोटा (प्लास्टिक)		प्रति नग	
41	स्टील स्केल	एक फीट		NICE THE	



42	प्लास्टिक फोल्डर	एक फीट	प्रति नग
43	फोर फोल्ड फाईल		प्रति नग
44	प्लास्टिक फोल्डर		प्रति दर्जन 🥌
45	लाल कपड़ा रजिस्टर	100 / 200 / 300 / 400 पेज	प्रति नग
46	टेबल टाप		प्रति नग
47	कपड़ा बस्ता		प्रति नग
48	स्टीक फाईल		प्रति नग
49	कोबरा फाईल		प्रति दर्जन
50	बाक्स फाईल		प्रति दर्जन
51	पेन स्टैण्ड		प्रति नग
52	कम्प्यूटर काट्रेज	्रच.पी. लेजर जेट के सभी माडल 1020 / 1018 / प्रोउ एमएफपी एम1136 / 126एनडब्लू / 1020 प्लस, ब्रदर depb7500d	प्रति नग
53	प्रिंटर काट्रेज रिफलिंग	एच.पी. लेजर जेट के सभी माडल 1020 / 1018 / प्रोउ एमएफपी एम1136 / 126एनडब्लू / 1020 प्लस, ब्रदर dcpb7500d	प्रति नग
54	कम्प्यूटर माउस	एच.पी. / डैल	प्रति नग
55	कम्प्यूटर किबोर्ड	एच.पी. / डैल	प्रति नग

आयुक्त नगर पालिक निगम अध्यायमढ़ (छ.ग)

-:: स्टेशनरी सामग्री क्रय वर्ष 2022-23 निविदा की शर्ते::--

- 1. निविदाकार को निर्माता / अधिकृत विक्रेता के पास जी.एस.टी. में पंजीयन का प्रमाण पत्र एवं पैन नम्बर प्रस्तुत करना अनिवार्य होगा।
- 2. निविदा की दरों में समस्त करों का समावेश (जी.एस.टी) होना चाहिए। पृथक से किसी कर का भुगतान नहीं किया जावेगा।
- 3. कार्यावधी के दौरान मुल्य वृद्धि (Price Escalation) की गणना किसी भी में नहीं की जावेगी।
- 4. निविदादाता को कम से कम 3 वर्ष का शासकीय कार्यानुभव होना चाहिये। अनुभव प्रमाण पत्र संलग्न करें।
- 5. गुमास्ता जीवित प्रमाण पत्र संलग्न किया जाना अनिवार्य है।
- 6. सामाग्री समय—समय पर आवश्यकतानुसार क्रय की जावेगी। प्रदाय आदेश जारी तिथि के 07 दिवस के भीतर सामग्री प्रदाय किया जाना/निगम के अभिलेख शाखा में पहुंचाकर देना अनिवार्य होगा।
- 7. निविदा आमंत्रण के साथ संलग्न सूची में दर्शायी गई समस्त सामाग्रीयों की दरों का प्रति इकाई अनुसार उल्लेख करना आवश्यक होगा।
- 8. निर्धारित समयाविध पश्चात् निविदा स्वीकार नहीं की जावेगी। स्थानीय प्रदायकर्ता/एजेंसी होना चाहिये।
- 9. अमानत राशि हेतु टी.डी.आर/एफ.डी.आर की मान्य होगी तथा इस हेतु किसी भी प्रकार का समायोजन नहीं किया जावेगा।
- 10. संशर्त निविदा स्वीकार नहीं की जावेगी। तत्काल आवश्यकता होने पर मौखिक आदेश पर सामग्री मंगवाया जावेगा।
- 11. प्रदाय सामाग्री उचित गुणवत्ता एवं मापदण्ड के अनुरूप पर ही भुगतान किये जाने की कार्यवाही की जावेगी, गुणवत्ताहीन सामाग्री प्रदाय किये जाने पर अमानत राशि राजसात करते हुये फर्म को प्रतिबंधित किया जावेगा।
- 12. निविदा में उल्लेखित दरों की वैधता दिनांक 31.03.2023 तक होगी। आवश्यकता होने पर दोनों पक्षों की सहमति से तिथि बढ़ाई जा सकती है।
- 13. आवेदन के साथ जी.एस.टी. का पंजियन प्रमाण पत्र, पेन नम्बर, वर्ष 2019–20, 2020–21, एवं 2021–22 का आयकर का सरल प्रमाण पत्र जमा करना अनिवार्य होगा।
- 14. किसी भी निविदा को स्वीकृत / अस्वीकृत / निरस्त करने का अधिकार अधोहस्ताक्षरकर्ता को होगा तथा इस हेतु कोई कारण नहीं बताया जायेगा।

आयुक्त नगर पालिक निगम अयुगढ़ (छ.ग)

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——::वर्ष 2022—23 हेतु निविदा अनुसार भोजन/नाश्ता/चाय/पानी बॉटल कार्य की सूची ::——

क्र.	सामाग्री का विवरण	खाद्य सामाग्री का विवरण प्रति थाली / प्रति प्लेट नाश्ता / पानी बॉटल / चाय	प्रति थाली / पैकेट / नग	प्रस्तुत दर प्रति नग /प्रति सेट
1.	स्पेशल थाली	जीरा राईस, दाल, हरी सब्जी, पनीर सब्जी, रायता, पापड़, चार रोटी घी युक्त, आचार, सलाद, एक पिस मीठा (छेना)	प्रति थाली पेकिंग सहित	
2.	सामान्य थाली	प्लेन राईस, दाल हरी सब्जी, तीन रोटी, अचार, सलाद	प्रति थाली पेकिंग सहित	
3.	बफे थाली	जीरा राईस, दाल हरी सब्जी, पनीर सब्जी, रायता, पापड़, चार रोटी घी युक्त, अचार, सलाद, एक पिस मीठा (छेना)	प्रति थाली	
4.	नाश्ता	एक मीठा (छेना), दो पिस (कटलेट / समोसा / आलू बड़ा / बड़ा), एक नग टोमेटो सॉस पाउच (कुल चार नग)	प्रति नाश्ता पेकिंग सहित	
5.	नाश्ता / कुकिस	बिस्किट विभिन्न प्रकार कुकिस/चिप्स/ ड्राय फ़ुट	प्रति नग पेकिंग सहित	
6.	चाय / कॉफी	100 एम.एल (पेपर डिस्पोजल कप सहित)	प्रति कप मात्रा अनुसार	
7.	पानी बॉटल	250 एम.एल (आई.एस.आई मार्क)	प्रति बॉटल	
8.	पानी बॉटल	1000 एम.एल (आई.एस.आई मार्क)	प्रति बॉटल	

आयुक्त नगर पालिक निगम असुयुगढ़ (छ.ग)

—:: भोजन/नाश्ता/चाय/पानी बॉटल प्रदाय वर्ष 2022—23 निविदा की शर्ते::——

 निविदाकार को निर्माता / अधिकृत विक्रेता के पास जी.एस.टी. में पंजीयन का प्रमाण पत्र एवं पैन नम्बर प्रस्तुत करना अनिवार्य होगा।

2. निविदा की दरों में समस्त करों का समावेश (जी.एस.टी) होना चाहिए। पृथक से किसी कर

का भुगतान नहीं किया जावेगा।

3. कार्यावधी के दौरान मुल्य वृद्धि (Price Escalation) की गणना किसी भी में नहीं की जावेगी।

4. सामाग्री समय—समय पर आवश्यकतानुसार क्रय की जावेगी।प्रदाय आदेश में दी गई दिनांक एवं समय पर भोजन/नाश्ता/चाय/पानी बॉटल प्रदाय आवश्यकतानुसार सामाग्री प्रदाय किया जाना अनिवार्य होगा, एवं कार्यालय नगर निगम में सामाग्री पहुँचाकर देना अनिवार्य होगा।

5. निविदा आमंत्रण के साथ संलग्न सूची में दर्शायी गई समस्त सामाग्रीयों की दरों का प्रति

इकाई अनुसार उल्लेख करना आवश्यक होगा।

6. निर्धारित समयावधि पश्चात् निविदा स्वीकार नहीं की जावेगी, स्थानीय प्रदायकर्ता/एजेंसी होनी चाहिए।

7. अमानत राशि हेतु टी.डी.आर/एफ.डी.आर की मान्य होगी तथा इस हेतु किसी भी प्रकार का

समायोजन नहीं किया जावेगा।

8. सशर्त निविदा स्वीकार नहीं की जावेगी। प्रदाय आदेश मौखिक अथवा लिखित जाारी किया जावेगा।

9. प्रदाय सामाग्री उचित गुणवत्ता एवं मापदण्ड के अनुरूप पर ही भुगतान किये जाने की कार्यवाही की जावेगी, गुणवत्ताहीन सामाग्री प्रदाय किये जाने पर अमानत राशि राजसात करते हुये फर्म को प्रतिबंधित किया जावेगा।

10. निविदा में उल्लेखित दरों की वैधता दिनांक 31.03.2023 तक होगी। आवश्यकता होने पर

दोनों पक्षों की सहमति से तिथि बढ़ाई जा सकती है।

11. निविदा स्वीकृत पश्चात् पत्र प्राप्ति के 07 दिवस के भीतर अनुबंध करना अनिवार्य होगा।

12. आवेदन के साथ जी.एस.टी. का पंजियन प्रमाण पत्र, पेन नम्बर, वर्ष 2019—20, 2020—21, एवं 2021—22 का आयकर का सरल प्रमाण पत्र जमा करना अनिवार्य होगा।

13. किसी भी निविदा को स्वीकृत / अस्वीकृत / निरस्त करने का अधिकार अधोहस्ताक्षरकर्ता को होगा तथा इस हेतु कोई कारण नहीं बताया जायेगा।

> आयुक्त नगर पालिक निगम अस्मारमाढ़ (छ.ग)

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	The sun of Rs in currency notes is here with forwarded as earnest money the full value of which is to absolutely to the said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said Governor of his successors without a said to a said to a said to a said Governor of his successors without a said to a said
	or his successors should I/we fail to commence supply of the materials specified in above memorandum or (a) should said sum of Rs.
	said sum of Rs 1 (A) or the conditions of contract otherwise the
	Shall be retained by Government on account of the security deposit in clause: B. of the said conditions of Contract.
	Signature of Witness to Signature of Tenderer Address Address
	Address
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	Date the20
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	The above tender is hereby accepted by me on behalf of the Government of Chhattisgarh.
	Dated 20
	Dated
	Signature of the Officer by
	Whom the tender is accepted
	CONDITIONS OF CONTRACT
- 1	Clause I. The person/persons whose tender may be accepted (hereinafter called the contractor which expression shall unless excluded by or repugnant to the contract include his
(or Government securities endorsed in the name of Chief Municipal Officer (in cash
	sufficient with the amount of the earnest money deposited by him with him w
:	sufficient with the amount of the earnest money deposited by him with his tender to make up the full security deposited in the tender on (B) present Government at the time making any payment to him for work done under the contract to deduct such as will (with the earnest money deposited by him with him for work done under the
(contract to deduct such as will (with the earnest money dense ted by bird) any payment to him for work done under the
t	hat in the event of contractor depositing a lumpsum by way of security as contemplated at (A) above, then and in such
(ase if the sum so deposited shall not amount to
C	ontract to make up the full percentage of
e	very such payment as last aforesaid. All compensation or other sums of money payable by the contractor to Govern-
0	r from the interest arising there from or any sums which may be due may become due to the contractor by Government of his security deposit of any account whatsoever and in the event of his security deposit being and the contractor by Government
0	n any account whatsoever and in the event of his security deposit being reduced by reason of any such deduction or all aforesaid the contractor shall within ten days therefor make good in second by reason of any such deduction or
5	ale aforesaid the contractor shall within ten days therafter make good in case Government securities encomed as a foresaid any sum which may have been deducted form or reject by salls of the contractor.
4	foresaid any sum which may have been deducted form or raised by sale of his security deposit or any part thereafter be security deposit referred to when paid in case may at the cost of the deposit referred to when paid in case may at the cost of the deposit or any part thereafter
u	e security deposit referred to when paid in case may at the cost of the depositor be converted into interest into interest
U	earing securities provided that the depositor has expressed desired this in writing.
	1. THE WITE GILLWED TO THE STINNIV OF materials as antoned in the state of the stat
o	nd shall be recorded from the date on which the commence supply of materials is given to the contractor. The supply materials shall throughout the stipulated period of the contract to account to the contractor.
d	materials shall throughout the stipulated period of the contract be proceeded with, all the dilingnee (time being
to	eemed to be of the assence of the contractor) and the contractor shall pay as liquidated damages an amount of equal one one percent or such smaller amount as the Chief Municipal Officer was a dated damages an amount of equal
of	one one percent or such smaller amount as the Chief Municipal Officer may decide on the amount of equal the whole of the materials as shown in tender for every day that supply some income of estimated cost
pr	the whole of the materials as shown in tender for every day that supply remains uncommenced or unfinished after the open dates. And further to ensure good progress during the supply of materials the
C2	oper dates. And further to ensure good progress during the supply ofmaterials the contractor shall be bound in all
SL	ses in which the time allowed for any supply of material exceeds one month to complete one fourth of the whole of the
th	pply befor one fourth of the whole time allowed under the contract has ceased one half of the supply before event of contractor failing to complete with this conditions shall be liable to never a limit to the supply before event of
or	e contractor failing to complete with this conditions shall be liable to pay as liquidated damage an amount equal to
or	e percent of such after, amount as the Chief Municipal Officer may decide on the said estimated cost of the materials every day that the due quantity of supply temains incomplete provided at the control of the materials
ja	every day that the due quantity of supply temains incomplete provided always that the entire amount of liquidated mages to be paid under the provision of this clause shall not exceed to a magerial amount of liquidated
	mages to be paid under the provision of this clause shall not exceed ten percent on the estimated cost supply of aterials as shown in the tender.
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Strike out (A) if on each security. is to be taken Strike out (b) if any security deposit is taken. Strike out (A) or (B) as the case may be.

This will be the same percentage as that in the tender.

The amount will be the same percentage (not exceeding two percent) will be fixed in every case to suit requirement e. g. it is fixed as I percent and the security deposit only amount to 6 percent of the estimated cost if work than 3 percent should be deducted from every payment if the percentage is fixed at 10 percent and the security deposit

consecutive day, Chief Municipal Officer shall have power either to annual the contract allogether or have the supply completed without notice at the contractor's risk expense, as he may been suited interest of Government and the contractor shall have no claim to compensation for loss that he may incur in any way.

- 4. If the contractor shall be hindered in the materials so as to necessitate an extension of the time allowed in this tender, he shall apply in writing to the Chief municipal Officer who shall if in his opinion (which shall be final) reasonable grounds be shown therfor, authorize such extension for a period not exceeding three months, any further extension shall be subject to the pervious Sanction of the S.E. of the Engineering Cell of the Directorate of Local Bodies.
- 5. The contractor shall have give notice to the Chief minicipal Office (hereinafter called the Engineer-incharge) of his intension of making delivery of materials and on the materials being approved, a receipt shall be granted to him by the chief municipal Officer or his assistant and no material will be considered as delivered until so approved.
- The Engineer-in-Charge shall have power to make any alterations or omissions from additions to or substitution 6. for the supply materials as specified in the tender, which may appear to him to be necessary during the progress of the supply and the contractor shall be bound to carry out supply in accordance such instructions as may be given to writing signed by the Engineer-in-Charge and such alteration, omission, additions or substitutions shall not invalidate the contractor, and any additional, altered or substituted supply which the contractor may be directed to make as he before provided as part of the supply under his contract shall be carried in the contractor on the same conditions in all respects as are herein contained and at the same rates as or specified in the tender. The time for the completion of the supply shall be extended to that the proportions that the altered, additional or substituted supply bears to the original supply contracted for and certificate of the Engineer-in-Charge shall be conclusive as to such proportion and if the altered, additional or substitute supply includes any loss of supply for which no rate is specified in this contract than such class of supply shall carried out at rate district which was no force at the contrived, provided that which the tender for the original supply is a percentage below/above at the said schedule or rates the altered, additional or substituted or supply required shall be chargeable at the said schwdule or rate minus/plus the same percentage deduction/addition/and such class of supply in form the Engineer-in-charge of the rate which it is intention to chrge for such class of supply and if the Engineer-in-Charge does not agree to this rate, he shall be notice in writing at liberty to cancal his order to out such class of supply and arrange to carry it out in such manner as he may consider adversely, provided always that if the contractor shall commences supply incur any expenditure in regard there to befor the rates shall have been determine as lastly nerervind a gaslly here in befor mentioned of than and cancel in such cash he shall only be entited to be paid in respect of the supply carried out or expenditue by him autor to the date the detrmation rate as aforesaid according to such rate or rates as shall be fixed by the Engineer-in-Charge, in the event of a dispute the deduction of the S.E. of the Local Bodies shall be final.
- 7. If at any time after execution of the contract documents the Engineer-in-Charge shall for any reason whatsoever require the whole or past of the supply as specified in the tender to be stopped for any period or shall not require the whole or part of the supply to be carried out he shall give notice in writing of the fact to the contractor who shall there upon suspend or stop the totally not partially as the case may be in any such case any payment or compensation whatsoever on account of any profit, or advantage which he might have derived from the axecution or the supply infull but which he did not so derive consequences of the full supply not having been allowed for be carried out or on account of any that he may be put to account of materials purchased to be purchased or for the payment of labour required by him he shall not also have any claim for compensation by reason of any alterations having made in the original specification, location of work, question and instructions which may in novel any curtailment of supply as Orin ally content lated. when however materials have already been purchased or greed to purchased by contractor before receipt by him of the said notice, the contractor shall be paid for such materials at the rates determined by the Engineer-in-Charge provided they are be put to in respect of materials agree to be purchased by him the amount of such compensation to be determind by the Engineer-in-Charge whose decision shall be final. If the stoppage supply of has been ordered under this clause, the contractor shall on application, be entiled to such compensation on account of labour as the Engineerin-Charge whose decision shall be finally may consider reasonable provided that the contractor shall not be entitled or any compensation on account of labbour court have been employed by the contractor elsewhere for the period during the stoppage of supply has been ordered as foresaid.
- 8. On the completion of the delivery of the materials the contractor shall be furnished with a certificate to that effect by the Engineer-in-Charge, but the deliver will not considered complete until the contractor shall have removed all rejected materials and shall have the approved materials stocked or apaced in such position as may be pointed out to him.
- 9. Payment will ordinarily be made once a month to the extent or the quantity delivered each month but all such pay made shall be considered as payment on account be final bill for the complete supply.
- 10. The materials shall be of the best description and in strict accordance with specification and the contractor shall payment for such materials only as are approved and passed by the Engineer-in-Charge.

- 11. In the event of the materials being considered by the Engineer-in-Charge to be inferior to that described in the specification, the contractor shall on demand in writing forthwith remove the same at the own expense and cost and in the event of his neglecting to do so within same period as may be ordered by the Engineer-in-Charge the officer may have such rijected materials removed at the contractor's risk and expense incurred being liable to be deducted from any sum due or which may become due to the contractor.
- 12. Receipt for payment on account at a work, when executed by firm must also be signed by several partner except where the contractors are described in the tender as a firm, in which case the receipt must be signed in the name of the firm by or of the partners of by some person having authority to give official receipts.
- 13. If the contractor or his work pepole or servants shall break, deface, injure or destroy any part of a building in which they may be working or any building, road, fence, encloser, water pipes, cables, electric or telephone posts or wires, trees, grass or grassland or cultivated ground the contractor shall make the same good at his ownexpense or in default the engineer-in-Charge may cause to make good by other workman and deduct the expense (of which certificate of the Engineer-in-Charge shall be final) from any sum that may be due at time thereafter may become due to the contractor or from his security deposit or the proceed of sales there of sufficient portion there of.
- under no circumstance whaterver shall the contractor be entitled to any compensation from Government on any account unless shall have submitted a xlaim in writing to the Engineer-in-Charge within one month of the case of such claim occurring.
- 15. In every case in which by virtue of the provision of section 12, Sub section (1) of the workmen's compensation Act 1928 Government are obliged to pay compensation to workman employee by the contractor in execution of the work. Government will recover from the contractor the amount of the compensation so paid and without prejudice to the right of Government under Section 12, section (2) of the said Act. Government shall be at liberty to recover such amount or any part there of by deducting from the securty deposit or from any sum due by Government to the contractor whether under this contract Government shall not bound to compensate any claim made against them under Section 12, Sub section (1) of the said Act except on the written request of the contractor and upon his going to Government full security for all for cost for which Government might become liable in consequences of contesting such claim.
- 16. The contractor shall supply at his own expense tools, plant and implements required for the fulfillment of his contract and materials shall remain at his till the date for final unless it shall have been in the meantime removed for use by the Engineer-in-Charge.
- 17. No materials shall be brought site or delivered on Sunday without the written permission of the Engineer-in-Charge.
- 18. The contractor must not be sublet without the written permission of the Chief Municipal Officer in the event of the contractor subletting his contract without such permission, he shall be considered to have committed a breach of contract shall forfeit his security deposit and have no claim for any compensation for any loss that may occur from the materials he may have collected or engagement entered into.
- 19. The decision of the Superintending Engineer of the Engineering cell of the Directorate of Local Bodies for the time being shall be final, conclusive nd binding on all the contractor upon all question relating to the meaning of specification hereinbefore mentioned and as to the quality of materials or as to any other questions claim right matter or thing whatsover in any way arising out of relating to the contract specification instructions, orders of these conditions or amendment thereof.
- 20. On the breach of any or condition of this contract by the contractor the said Governor shall be entitled or forfeit the security deposit or the balance thereof that may at that time be remaining and to realize and retain the same as damages and compensation for the said breach but without prejudice to the right of the said Governor to recover any further sum as damages from any sums due or which may become due contractor by the Government or otherwise whatsoever.
- 21. If Government declare a state of scarcity or this famine to exisit in any village situated within 10 miles of the work the contractor shall employ upon parts of the work as are suitable for unskilled labour any person certified to him by the Chief Municipal Officer or any person to whom the Chief Municipal Officer may have delegated this in writing to be in need of relief and shall be bound to pay such persons wages not below the minimum tationd of this clause shall be by the Government whose decision shall be final binding in the contractor.
- 22. All quarry fees, royalties, control duties and ground for stacking materials, if any should be paid by the contractor.